

ARCHITECTURAL CHANGE REQUEST

EDGEHILL VILLAGE HOMEOWNERS' ASSOCIATION

Please complete this request form, along with a COMPLETE SET of your proposed home improvement plan and forward to:

EDGEHILL VILLAGE HOA BOARD OF DIRECTORS

**c/o California Curb Appeal Real Property Specialists
1881 Commercenter East, Suite 222
San Bernardino, CA 92408**

NAME: _____

ADDRESS: _____

HOME/CELL PHONE: _____ WORK PHONE: _____

ADDRESS: _____ UNIT NUMBER: _____

PROPOSED START DATE: _____ ESTIMATED COMPLETION DATE: _____

I understand that the proposed installation will be at no cost whatsoever to the to the Association. Any further maintenance shall be the responsibility of the owner, heirs or assignees. ***Please note that NO work shall begin without the approval of the HOMEOWNERS ASSOCIATION BOARD, and violation may result in the levying of fines.**

HOMEOWNER'S SIGNATURE: _____

PLEASE INCLUDE THE FOLLOWING INFORMATION WITH YOUR REQUEST:

1. Complete description of the proposed improvement.
2. Location of residence on lot and dimensions from lot line.
3. Complete dimensions of improvement proposed.
4. Measurement of improvements in relationship to home and lot lines.
5. Description of materials and color scheme.
6. Drawing showing affected elevations and drainage.
7. Drawings.

NOTIFICATION OF ADJACENT NEIGHBORS MUST BE COMPLETED PRIOR TO SUBMITTAL TO THE BOARD.

Impacted neighbors (visual access)

DESCRIPTION OF PROPOSED IMPROVEMENT:

A drawing of your proposed improvement must be attached on a separate 8.5" x 11" (minimum size) paper listing all measurements in relation to the house and property lines.

NOTE TO HOMEOWNERS:

The correct completion and follow-up of all Architectural Approvals is strictly the responsibility of the Homeowners. If you do not receive either an approval or denial letter within one month of submittal, please call California Curb Appeal Real Property Specialists at (909) 601-7069.

BOARD OF DIRECTORS APPROVAL

Approved: _____ Date: _____

Denied and/or Conditions of Approval: _____

HOME IMPROVEMENT FORM
EDGEHILL VILLAGE HOEOWNERS' ASSOCIATION
FACING, ADJACENT, AND IMPACTED NEIGHBORS STATEMENT

THE ATTACHED PLANS WERE MADE AVAILABLE TO THE FOLLOWING NEIGHBORS, FOR THEIR REVIEW.
They have been notified that I am submitting these plans for Architectural Committee Review.

NAME OF NEIGHBOR: _____

ADDRESS: _____

SIGNATURE: _____

DATE: _____ APPROVES: _____ DISAPPROVES: _____

NEIGHBOR IS: FACING _____ ADJACENT _____ IMPACTED _____

NAME OF NEIGHBOR: _____

ADDRESS: _____

SIGNATURE: _____

DATE: _____ APPROVES: _____ DISAPPROVES: _____

NEIGHBOR IS: FACING _____ ADJACENT _____ IMPACTED _____

NAME OF NEIGHBOR: _____

ADDRESS: _____

SIGNATURE: _____

DATE: _____ APPROVES: _____ DISAPPROVES: _____

NEIGHBOR IS: FACING _____ ADJACENT _____ IMPACTED _____

NAME OF NEIGHBOR: _____

ADDRESS: _____

SIGNATURE: _____

DATE: _____ APPROVES: _____ DISAPPROVES: _____

NEIGHBOR IS: FACING _____ ADJACENT _____ IMPACTED _____